Northeast District Department of Health

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Finance Committee Meeting Minutes 8/27/26

Start Time: E. Lippke called the meeting to order at 3:02 pm.

Attendees: Elaine Lippke (Chair), Patti George, Mary Eames, John Murdock, Luigi Sartori (Director of Health), Melissa Nichols (Finance Manager), Linda Buisson (Executive Assistant)

Excused: Paul Torcellini, Christopher Lippke

Guest: Lana Salisbury (Board Chair)

Public Participation: None.

Meeting Minutes – May 28, 2026
J. Murdock motioned to accept the minutes of May 28, 2026, as submitted. Second by P. George. E. Lippke, M. Eames, P. George, and J. Murdock in favor. Motion carried (4-0-0).

FY 2026 Financial Report Year End:
P. George motioned to approve bringing the line-item transfers as presented to the Board for vote. M. Eames seconded the motion. E. Lippke, M. Eames, P. George, and J. Murdock in favor. Motion carried (4-0-0).

FY 2027 Financial Report - July April 2026

- Budget Update
  Financial Report represents one month (8%) of fiscal year 2027. Actual to budget breakdown shows total income at 31% (includes permit fees at 7%) and expenses at 8%.
- Vehicle Update
  Luigi continues to search for a vehicle specific to our needs. There is not a lot of quality inventory in our price range.

Union Negotiations
Luigi gave a brief outline of the Union's requests and costs to the agency.

Unfinished Business
None

New Business:

- Finance Chair
  J. Murdock has agreed to step into the position.

- Lead Grant
  NDDH is applying for a lead grant.

Next Meeting
The Finance Committee will reconvene on Thursday, October 29, 2026, at 3:00 pm in the NDDH Conference Room.

Adjournment
M. Eames motioned to adjourn. J. Murdock seconded the motion. E. Lippke, P. George, M. Eames, and J. Murdock in favor. Motion carried (4-0-0)

Meeting adjourned at 4:25 pm.

Respectfully submitted,
Linda Violette Buisson
Executive Assistant