



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234

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NDDH Board of Directors Meeting **DRAFT**

Date: September 10, 2026 – 3:00 pm

Location: NDDH, 69 South Main Street, Conference Room

Meeting called to order 3:01 pm by L. Salisbury.

Attendance

Joe Bellavance, Brooklyn; Elaine Lippke, Danielson; Paul Torcellini, Eastford; William Archer, Hampton; Patti George, Killingly; David A. Griffiths, Killingly; Zulfiqar Ali, Mary Landry, Plainfield; Ann Hinchman, Pomfret; Anne Lamondy, Putnam; Lana Salisbury, Sterling; Danielle Robbins, Thompson; and John Murdock, Union

Absent Excused: Sophie Charron, Brooklyn; Chris Lippke, Canterbury; Bob Andrews, Woodstock

Absent: Gail Dickinson, Woodstock

NDDH Staff: Luigi Sartori, Director of Health; Melissa Nichols, Finance Manager; Linda Buisson, Executive Assistant

Guests: Mary Eames, Thompson alternate; Maureen Nicholson, Pomfret 1st Selectman / alternate

D.A. Griffiths requested that the Plainfield Trash Plant be added to the agenda. W. Archer motioned to add the Plainfield Trash Plant as an agenda item. M. Landry seconded the motion. J. Bellavance, E. Lippke, P. Torcellini, W. Archer, P. George, D.A. Griffiths, Z. Ali, M. Landry, A. Hinchman, A. Lamondy, L. Salisbury, D. Robbins, and J. Murdock in favor. Motion carried. (13-0-0)

Citizen Participation

None.

M. Nicholson joined the meeting at 3:06 pm.

Approval of Minutes – June 11, 2026

E. Lippke motioned to accept the minutes as presented. M. Landry seconded the motion. J. Bellavance, E. Lippke, P. Torcellini, W. Archer, P. George, D.A. Griffiths, Z. Ali, M. Landry, A. Hinchman, A. Lamondy, L. Salisbury, D. Robbins, and J. Murdock in favor. Motion carried. (13-0-0)

Communications

None.

Reports

a. Executive Committee

- Union Contract

L. Salisbury reported that Union negotiations started in June. L. Sartori and L. Buisson (as HR representative) attended the meetings. L. Sartori kept L. Salisbury (Board Chair) and A. Hinchman (Personnel Chair) apprised of all discussions. L. Sartori brought Union requests before the Executive Committee. Some requests were denied and L. Sartori advised to inform the Union of items that were not approved.

- L. Salisbury reminded Board members that we will be doing the yearly Committee SLATE in November. In preparation for the same, please contact L. Buisson and let her know what committee you would like to be on no later than October 23, 2026.

b. Bylaws Committee

- Amendment Change

L. Salisbury reported out for B. Andrews. The amendment to the Bylaws was discussed and the Executive Committee suggested that the language should be more specific. Clarification regarding ex officio for voting rights and a quorum were also requested.

D.A. Griffiths motioned to send the amendment back to the Bylaws Committee for further discussion and consideration. A. Hinchman seconded the motion. J. Bellavance, E. Lippke, P. Torcellini, W. Archer, P. George, D.A. Griffiths, Z. Ali, M. Landry, A. Hinchman, A. Lamondy, L. Salisbury, D. Robbins, and J. Murdock in favor. Motion carried. (13-0-0)

c. Nominating Committee

J. Murdock recommended P. George as Board Chair and L. Salisbury for Vice-Chair. W. Archer motioned to accept the recommendations. M. Landry seconded the motion. J. Bellavance, E. Lippke, P. Torcellini, W. Archer, P. George, D.A. Griffiths, Z. Ali, M. Landry, A. Hinchman, A. Lamondy, L. Salisbury, D. Robbins, and J. Murdock in favor. Motion carried. (13-0-0)

d. Finance Committee

- *FY 27 Year-to-Date – July 2027*

Financial report represented one month (8%) of fiscal year 2027. Actual to budget breakdown shows income at 31% (includes permit fees at 7%) and expenses at 8%

- *FY26 Profit and Loss / Year End*

Report was clear, showing profit and loss with justifications for anything over or under budget.

- *Line-Item Transfers*

D.A. Griffiths motioned to accept the line-item transfers as presented. W. Archer seconded the motion. J. Bellavance, E. Lippke, P. Torcellini, W. Archer, P. George, D.A. Griffiths,

Z. Ali, M. Landry, A. Hinchman, A. Lamondy, L. Salisbury, D. Robbins, and J. Murdock in favor. Motion carried. (13-0-0)

- *Brooklyn & Woodstock Fairs Update*

There were 80 food vendors at the Brooklyn Fair and 163 at the Woodstock Fair.

e. Personnel Committee

A. Hinchman reported that the committee would be meeting next Wednesday, September 23rd. Items on the agenda include the Union contract and the upcoming Director of Health evaluation.

W. Archer motioned to accept as presented. M. Landry seconded the motion. J. Bellavance, E. Lippke, P. Torcellini, W. Archer, P. George, D.A. Griffiths, Z. Ali, M. Landry, A. Hinchman, A. Lamondy, L. Salisbury, D. Robbins and J. Murdock in favor. Motion carried. (13-0-0)

f. Director of Health Report

- *DOH & EHS Reports*

No discussion or questions warranted.

- *Strategic Plan*

L. Sartori shared his Strategic Plan draft with the Board. He welcomes feedback from the Board. He will be working with the Leadership Team to develop the Plan further.

New Business

a. Plainfield Trash Plant

D.A. Griffiths asked Board members to submit letters of opposition to the proposed trash plant in Plainfield. M. Landry stated that all letters in opposition needed to be in by Sunday, September 6th. The deadline has been missed. Despite that, it was suggested that representatives ask their town leaders to advocate for the Quiet Corner towns. Area state representatives have been a presence at the meetings for the plant and are clearly opposed.

M. Eames requested that L. Sartori prepare a partial health-based risk assessment for similar facilities. Board members and town selectmen may prepare letters of opposition if they choose.

b. PHERP-tabled.

Unfinished Business

None.

Adjournment

D.A. Griffiths motioned to adjourn. M. Landry seconded the motion. J. Bellavance, E. Lippke, P. Torcellini, W. Archer, P. George, D.A. Griffiths, Z. Ali, M. Landry, A. Hinchman, A. Lamondy, L. Salisbury, D. Robbins and J. Murdock in favor. Motion carried. (13-0-0)

Meeting adjourned at 4:15 p.m.

The next Board meeting will be held on Thursday, November 12, 2026.

Respectfully submitted,
Linda Violette Buisson
NDDH Executive Assistant

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