



Northeast District Department of Health

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DRAFT Finance Committee Meeting Minutes 5/28/26

Start Time: E. Lippke called the meeting to order at 3:02 pm.

Attendees: Elaine Lippke (Chair), Patti George, Mary Eames, John Murdock, Luigi Sartori (Director of Health), Melissa Nichols (Finance Manager), Linda Buisson (Executive Assistant)

Excused: Paul Torcellini

Absent: Christopher Lippke

Guest: Lana Salisbury (Board Chair)

Public Participation: None.

Meeting Minutes – March 19, 2026

J. Murdock motioned to accept the minutes of March 19, 2026, as submitted. Second by P. George. E. Lippke, M. Eames, P. George, and J. Murdock in favor. Motion carried (4-0-0).

Year-to-Date FY 2026 Financial Report – April 2026

Financial Report represents ten months (83%) of fiscal year 2026. Actual to budget breakdown shows total income at 110% (includes permit fees at 94%) and expenses at 76%.

FY 2027 Budget Update: No updates.

Unfinished Business

E. Lippke asked about Union negotiations. Two meetings were initially scheduled, however the Union cancelled both and has not yet suggested new dates.

New Business: None.

Next Meeting

The Finance Committee will reconvene on Thursday, August 27, 2026, at 3:00 pm in the NDDH Conference Room.

Adjournment

M. Eames motioned to adjourn. J. Murdock seconded the motion. E. Lippke, P. George, M. Eames, and J. Murdock in favor. Motion carried (4-0-0)

Meeting adjourned at 3:44 pm.

Respectfully submitted,
Linda Violette Buisson
Executive Assistant