Northeast District Department of Health

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Finance Committee Meeting Minutes 10/30/25

Start Time: E. Lippke called the meeting to order at 3:00 p.m.

Committee Member Attendance
Attendees: Elaine Lippke (Chair), Patti George, Mary Eames, John Murdock,
              Luigi Sartori (Director of Health), Melissa Nichols (Finance Manager),
              Linda Buisson (Executive Assistant)

Absent: Chris Lippke

Public Participation
None.

Meeting Minutes – August 28, 2025
P. George's name was misspelled in the August 28th minutes. It will be corrected.

P. George motioned to accept the minutes of August 28, 2025, as submitted, with noted
correction. Seconded by J. Murdock. E. Lippke, P. George, M. Eames, and J. Murdock in favor.
Motion carried. (4-0-0)

Year-to-Date FY 2026 Financial Report – Q1 (September)
Report represents the first three months of fiscal year 2026. Actual to budget breakdown shows
income at 23% and expenses also at 23%.

Review FY 2025 Auditor's Draft Report
a. Additional Transfers
    M. Nichols recommended additional line-item transfers for FY25. The Finance Committee
    agreed with the three suggestions.

    P. George motioned recommending the line-item transfers to the Board. J. Murdock
    seconded the motion. E. Lippke, P. George, M. Eames, and J. Murdock in favor. Motion
    carried. (4-0-0)

b. Recommend Auditor's Draft to Board
    The auditor's report was reviewed.

    J. Murdock motioned to recommend the auditor's draft to the Board. P. George seconded the
    motion. E. Lippke, P. George, M. Eames, and J. Murdock in favor. Motion carried. (4-0-0)

Unfinished Business
None

New Business
The Thursday, November 20 meeting was cancelled.

Next Meeting
Thursday, December 11 at 3:00 pm in NDDH Conference Room.

Adjournment
Motion to adjourn by P. George. J. Murdock seconded the motion. E. Lippke, P. George, M. Eames, and J. Murdock in favor. Motion carried (4-0-0).

Adjournment: 3:52 p.m.

Respectfully submitted,
Linda Violette Buisson
Executive Assistant