



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234

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BOARD MEETING AGENDA

Date: Thursday, June 12, 2025 **Time:** 3:00 PM Eastern Time

Location: NDDH Conference Room, 69 South Main Street, Unit 4, Brooklyn, CT

1. Call to Order
2. Commencement and Attendance
3. Citizen Participation (5-minute time limit)
4. Approval of Minutes: April 10, 2025*
5. Announcements
 - a. Stephanie Hynes earned her Bachelor's degree in Public Health on May 4, 2025 from Southern New Hampshire University
 - b. In September 2025, Elaine Lippke will have provided 30 years as an NDDH Board Representative
 - c. Other
6. Communications
7. Reports
 - a. Executive Committee
 - b. Finance Committee
 - YTD Financial Report – April 2025
 - Reserve Fund Balance*
 - Other
 - c. Personnel Committee
 - Next meeting: Wednesday, September 17, 2025
 - d. Director of Health Report (in Board Packet)
 - Staff Appreciation Luncheon – June 11, 2025
 - Other
8. New Business
 - Reappointment of Medical Advisor, Dr. Kristen Xeller, until June 12, 2028*
 - Continuity of Operations Plan Update (COOP)*
 - Nominating Committee Appointments*
 - Other
9. Unfinished Business
10. Adjournment*