



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
860-774-7350 / Fax 860-774-1308 www.nddh.org

BOARD MEETING AGENDA

Date: Thursday, November 14, 2024 **Time:** 3:00 PM Eastern Time
Location: NDDH Conference Room, 69 South Main Street, Unit 4, Brooklyn, CT

1. Call to Order
2. Commencement and Attendance
3. Citizen Participation (5-minute time limit)
4. Auditor Report*
5. Approval of Minutes: September 12, 2024*
6. Communications
7. Reports
 - a. Executive Committee
 - b. Finance Committee
 - YTD Financial Report
 - IT Software Platform*
 - Powers of Resolution for Bank Account (Bank Signatures)*
 - c. Personnel Committee
 - Employee Manual Suggested Changes
 - Paycheck Distribution – Page 8*
 - Payment for EHS and BSN Licenses*
 - Staff Training & Funding
 - d. Director of Health Report (in Board Packet)
8. New Business
 - a. 2025 All Meetings Schedule*
 - b. Interpretation of ByLaws Term Limits*
 - c. Committee Member SLATE 2024-2025*
9. Unfinished Business
 - a. Lease Extension of Office / Office Search
 - b. Other
10. Adjournment*