



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
860-774-7350 / Fax 860-774-1308 www.nddh.org

PERSONNEL COMMITTEE AGENDA

Date: Thursday, October 10, 2024 **Time:** 2:30 p.m. Eastern
Location: 69 South Main Street, Unit 4, Brooklyn, CT 06234

1. Call to Order
2. Attendance
3. Citizen Participation
4. Minutes
 - a. Review of May 15 minutes*
 - b. Review of May 30 minutes*
5. Employee Manual Updates
 - a. Paycheck Revision – page 8*
 - b. Other
6. New Business
 - a. New Personnel Chair*
 - b. Training & Conference Budget
 - c. Four Day Work Week*
 - d. Other
7. Unfinished Business
 - a. Leave of Absence Pending Changes
8. Next Meeting – December 4, 2024 at 3:00 p.m.
9. Adjournment*

*Vote anticipated