



NDDH Fee Schedule Effective 07/01/24

Board Approved
04/11/2024

Food Service Fees

Annual Food Service Permits are required for all establishments operating 8 or more days/events per year.

<i>Establishment</i>	<i>Annual Permit</i>	<i>Plan Review</i>
Class I	\$185.00	\$190.00
Class II	\$355.00	\$190.00
Class III	\$550.00	\$275.00
Class IV	\$765.00	\$300.00
Non-Commercial Function (Civic/Faith-based Organizations, etc.)	\$160.00/per year	
Non-Commercial Function (Senior Nutrition Program/Soup Kitchens, etc.)	\$100.00/per site (Operating 3 or more sites)	
Multiple Class Establishment (Grocery)	\$1,205.00	\$770.00
Catering**	Food Service Permit fees above according to Class plus \$150.00	\$240.00
Itinerant Vendors and Mobile Units**	Food Service Permit fees above according to Class (Annual)	50% of Plan Review fees above according to class
Push Carts**	\$205.00	\$80.00
Seasonal (operates 6 or less months)	50% of Annual Food Service Permit fees above according to class	\$155.00

Temporary Food Permit Fees

A permit must be issued for every event and every booth

Temporary Permits are offered for all establishments operating 7 or less days/events per year.

Please note: Any application received less than 5 business days prior to the event may be subject to a late fee.

<i>Length of Event (Day ends at midnight)</i>	<i>For Profit Org</i>	<i>Non-Commercial Function</i>
1 Day	\$65.00	\$30.00
2 Days	\$125.00	\$50.00*
3 Days or more**	\$165.00	\$70.00*
Brooklyn Fair	\$190.00	\$190.00
Woodstock Fair	\$190.00	\$190.00

*Each for first 4 booths and \$40 for each additional booth

**Excludes Brooklyn & Woodstock Fairs

Additional Food Service Fees:

Administrative Hearing at NDDH	\$325.00
Simple Ownership Transfer Fee	\$ 85.00
Re-Inspection Fee	\$145.00
Failure to maintain Certified Food Protection Manager Certification (formerly QFO)	\$125.00
FAST Class Training Fee per Participant	\$ 70.00
FAST Class Training Fee Volunteer (Non-Commercial at Semi-Annual Session per Participant)	\$ 50.00
Private FAST Class	<i>Contact NDDH for details</i>
Certified Food Protection Manager Course (formerly QFO) – <i>See CFPM Registration Form for details</i>	\$170.00
CFPM Re-test	\$170.00
CFPM Answer Sheet	\$ 58.00
CFPM Proctor (Exam by Appointment Only-minimum 2 hours)	\$ 80.00 per hr
Thermometer Fee	\$ 10.00
Sanitizer Test Strip Fee	\$ 9.00

A \$40.00 non-refundable processing fee will be charged for all requested refunds and returned checks in addition to applicable bank charges.



Subsurface Soil Fees

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Soil Testing

New Construction/Repair	\$260.00
Additional Soil Testing	\$140.00 per hr

Plan Reviews

Residential-New	\$175.00
Residential-Repair	\$145.00
Commercial (New/Repair)	\$275.00
Subdivision	\$160.00 per lot

Additional Reviews

2 nd Review	\$130.00
Additional Reviews	\$145.00 each

Septic Permits

Residential (New/Repair)	\$370.00
Commercial (New/Repair)	\$600.00
Tank Replacement/Sewer Line	\$155.00
Water Treatment	\$230.00
Simple Ownership Transfer Fee-Permit to Construct	\$ 85.00

Other Subsurface Soil Service Fees

Well Permits	\$210.00
B100a-Change in Use-SIMPLE	\$ 85.00
B100a-Change in Use-COMPLEX	\$120.00
B51d	\$ 75.00 per lot
Site Not Ready for Testing	\$180.00
Finals- 3 rd & Subsequent Inspections	\$230.00
Standpipe monitoring	\$145.00 per visit

Permit, Registration and Inspection Fees

Bed & Breakfast	\$ 55.00
Hotel/Motel	\$160.00
Day Care	\$170.00
Group Home	\$170.00
Cosmetology/Barbershop	\$150.00
Independent Contractor	\$135.00
Simple Location Transfer Fee-Independent Contractor	\$ 40.00
Nail Salon Permit (4 chairs or less)	\$160.00
(5 chairs or more)	\$185.00
Campground	\$175.00
Pool	\$175.00
Lead	\$260.00 per case

Miscellaneous Services Fees

Consultation	\$100.00 per hr
Re-Inspection Fee	\$145.00
Late Fee	\$ 90.00
Penalty Fee	\$ 12.00/NDDH bus. day/max. \$120
Rabies Specimen Transport	\$170.00 (rate subject to change)
Photocopies	\$ 0.50
Technical Standard Booklet	\$ 15.00
Tick Submission Fee (postage/mailed only)	\$ 8.00

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