



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234
860-774-7350 / Fax 860-774-1308 www.nddh.org

BOARD MEETING AGENDA

Date: Thursday, June 13, 2024 **Time:** 3:00 PM Eastern Time
Location: NDDH Conference Room, 69 South Main Street, Unit 4, Brooklyn, CT

1. Call to Order
2. Commencement and Attendance
3. Citizen Participation (5-minute time limit)
4. Approval of Minutes: April 11, 2024*
5. Communications
 - a. Appointments of Danielle Robbins as Board representative and Mary Eames as alternate representative for the town of Thompson
6. Reports
 - a. Executive Committee
 - b. Finance Committee
 - YTD Financial Report – April 2024 (in Board Packet)
 - c. Personnel Committee
 - Recap May 15 – Director of Health Job Description
 - Recap May 30 - Revision to Employee Manual*
 - d. Director of Health Report (in Board Packet)
 - Salon Ordinance*
 - Food Ordinance*
7. Personnel Matter – Executive Session*
8. New Business
 - a. Plan for Continuity*
 - b. Nominating Committee Appointments*
9. Unfinished Business
 - a. Office Lease End Date – August 2026 – Next Steps
10. Adjournment*